



Women's Crisis Support~Defensa de Mujeres

Celebrating 30 years of Building a Safer Community for Women and Children

JOB OPENING: On-Call Advocate

DESCRIPTION:

Under the direct supervision of the Shelter Manager and/or the Schedule/Back-up Manager, and within the scope of the agency's mission and objectives, the On-call Advocate is a part-time employee responsible for providing services to survivors of sexual assault and domestic violence and performing related work as required.

DUTIES AND RESPONSIBILITIES

- Provide services to survivors of sexual assault and domestic violence including crisis intervention, assessment, shelter intake, on-going peer counseling, in-person advocacy, court accompaniment, transportation (to hospital, police facility or shelter), information and referrals as needed.
- Provide in-person advocacy at county hospitals as part of the county-wide Sexual Assault Response Team (SART).
- Participate in the implementation of all shelter program procedures and protocol, including enforcement of house rules and security systems.
- Assist with shelter operations, maintenance, repairs, cleanliness, and purchase of food and supplies, if appropriate.
- Maintain clear documentation of services provided.
- Maintain effective working relationships with other agency staff, volunteers, Board of Directors, clients, and with representatives of funding sources, government, and other community organizations.
- Attend staff and supervision meetings, training sessions, and case management meetings as needed.
- Assist sexual assault and domestic violence program staff as needed.
- Other duties as needed as related to the specific classification.

MINIMUM QUALIFICATIONS

- Bilingual (Spanish/English) and bicultural preferred.
- Successful completion of WCS~DdM 60-hour peer counselor training and additional Advocate Training.
- Knowledge of intimate partner violence, sexual assault, drugs and alcohol addiction, and community resources.
- Experience in providing crisis intervention and counseling preferred, such as 6 month's experience on WCS~DdM crisis line.
- Ability to communicate clearly and concisely, verbally and in writing.
- Ability to work with people of diverse ethnic, cultural, religious, socio-economic, political backgrounds and sexual orientation.
- Possession of valid California driver's license and use of an insured vehicle in compliance with current safety standards.
- Ability to work within a flexible time schedule.
- Working knowledge of PC use for email and word processing.

PHYSICAL JOB REQUIREMENTS:

During working hours, employee must have the ability to:

- Sit for long periods of their working hours.
- Lift objects to 25 pounds from floor to waist level and carry for brief periods.
- Bend and stoop while filing.
- Twist and reach while at a desk or computer terminal.
- Maintain physical and mental composure while dealing with emergencies or difficult situations.
- Legally and physically drive personal or agency vehicle during regular work hours.

Classification: On-Call, various hours

Salary: \$10.35 - \$11.65 per hour, depending on shift type. Bilingual differential, \$.75 per hour.

Benefits: Employee-paid Group Medical, Dental and/or Vision coverage available.

Imagine yourself being part of an exciting team that works to end violence against women...

TO APPLY:

Please submit Cover Letter, Resume and Application to:

**WCS~DdM, ATTN: Personnel
233 East Lake Avenue, Watsonville, CA 95076**

**To apply online or download application form:
<http://wcs-ddm.org>**

WOMEN'S CRISIS SUPPORT/DEFENSA DE MUJERES IS AN EQUAL OPPORTUNITY EMPLOYER.
WE VALUE AND WELCOME DIVERSITY OF ETHNIC, CULTURAL, RELIGIOUS, SOCIO-ECONOMIC, POLITICAL
BACKGROUNDS, SEXUAL ORIENTATION/IDENTIFICATION AND ABILITIES.
WE TAKE PRIDE IN BEING A FAMILY-FRIENDLY WORK PLACE.

NON-EXEMPT EMPLOYEES OF WOMEN'S CRISIS SUPPORT~DEFENSA DE MUJERES ARE REPRESENTED BY
THE SERVICE EMPLOYEES INTERNATIONAL UNION.